



Shuttle Bus and Coach Services

Request for Quote

Closing Date: 5pm, Wednesday 30th September 2026

Beef Australia Limited
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Rockhampton Qld 4700
www.beefaustralia.com.au

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REQUEST FOR QUOTE

Shuttle Bus and Coach Services

Closing at 5pm, Wednesday 30th September 2026

Beef Australia Limited requests quotes from suitably experienced and qualified Proponents to provide Shuttle Bus and Coach Services for Beef Australia 2027.

The exposition is to be held at the Rockhampton Showgrounds and Victoria Park from Sunday, 2 May to Saturday 8 May 2027.

Proponents may, at their discretion, submit a Quote for all, or part of the works, provided that Proponents clearly state which parts they are applying for and otherwise satisfy the requirements of this invitation.

Proponents must accept and comply with all the Conditions or risk being disqualified or their Quote being rejected.

Quotes must be received no later than 5pm, Wednesday 30th September 2026.

Quotes can be emailed to amy@beefaustralia.com.au or lodged by your preferred electronic file sharing service.

Beef Australia Ltd will not be held liable for any costs a Proponent incurs resulting from this process, including any costs associated with preparing, submitting, negotiating and/or executing a Quote, a Proposed Contract, or an Executed Contract.

Contacts

All questions and queries related to this document can be directed to:

Amy Wallace
Operations Manager
Beef Australia
Phone: 07 4922 2989
Email: amy@beefaustralia.com.au

GENERAL BACKGROUND

Organisational History

Beef Australia's rich history dates back to Australia's bicentennial celebrations in 1988. Originally planned as a 'one off' event, its success was such that the event was held again in 1991. It has since been held every three years and has grown to become the cattle industry's national exhibition.

Now the premier event of its kind in the Southern Hemisphere, Beef Australia represents the single best opportunity to communicate positive and pro-active industry messages to not only trading partners, but producers and industry stakeholders from Australia and across the world at one time in one convenient place.

The Event's recognition for the state and country has outgrown the beef industry and spilled into tourism and wider economic benefits reflected by winning Gold in the Queensland Tourism Awards for Major Festivals & Events and Food Tourism in 2021 and 2024, and then taking out Gold in the Australian Tourism Awards for Major Festivals & Events in 2021.

Australia's beef cattle industry will again attract national and international attention when it goes on display at the fourteenth triennial beef exposition to be staged in Rockhampton, Queensland from 2 to 8 May 2027.

The Event focuses on four key pillars:

Showcasing the Beef Industry

Benchmarking national standards through the stud, carcase and commercial competitions and industry trade sites.

Consumer & Community Awareness

Engaging the public and building consumer trust in beef as a product and the importance of the industry to the Australian economy.

Facilitating Trade

Working closely with Government and key stakeholders to target increased international and domestic business delegates to enhance trade outcomes.

Advancement, Education & Innovation

Advancing knowledge through education, training, innovation, and research programs supporting the success and sustainability of the beef industry.

10 Year Vision

Our 10-year vision is to remain recognised as a world class organisation that advances the Australian Beef community and are a globally recognised, relevant and progressive brand with which the community connects. We are a sustainable organisation that works alongside the industry in achieving carbon neutrality and outcomes. We deliver the best of beef; today and tomorrow.

OVERVIEW AND SCOPE

Inclusions

Quotes must be fully inclusive of and consider the performance of the services including but not limited to:

- All consumables, materials, equipment and resources required to deliver shuttle bus services;
- Delivery (and siting) to venue;
- Collection from venue;
- Public holiday surcharges;
- GST itemised separately;
- Other associated costs not identified above but likely to arise.

Scope of Works

Refer to Appendix 1 for detailed Scope of Requirements and Appendix 2 for Supporting Materials.

Schedule of Rates

Proponents must include a schedule of rates suitable for variations and contingency activation.

The rates quoted in the schedule of rates shall remain fixed for the duration of the agreement commencing from the date of acceptance of the successful Proponent.

Proponent Requirements

Confidentiality

All information supplied by Beef Australia Ltd in connection with this Request for Quote shall be treated as confidential by the Proponent, except that such information may be disclosed so far as is necessary for the purpose of obtaining sureties, guarantees and quotations necessary for the preparation and submission of the Quote.

Licensing

The Proponent and the Proponent's Sub-Contractor(s) shall be fully qualified, experienced and be suitably licensed by the relevant governing body for the nominated works. The Proponent shall also comply with all Local Government and Statutory Authorities' and Regulatory Bodies' requirements and pay any appropriate fees.

Insurance

The Proponent shall effect and maintain insurance necessary to cover their liabilities under the Scope of Works and this document. The Proponent shall provide Certificates of Currency for Workers Compensation and Product and Public Liability Insurance and indemnify Beef Australia Ltd, its employees and agents from all claims, demands, losses, damages, actions, costs and expenses resulting from the use of the Proponents structures, consumables and equipment.

Site Conditions

The Proponent shall visit the site to familiarise themselves with all aspects of the works. Should the Proponent choose not to visit the site, it is the responsibility of the Proponent to obtain for themselves at their own expense any additional information necessary for the preparation of their Request for Quote.

Obvious Minor Work

If this Request for Quote and the attached Scope of Requirements omit particulars of minor work which nevertheless is clearly to be inferred or is necessary for the proper execution and completion of the works, then such minor work shall be executed by the Proponent as part of the execution of the works at no extra cost or charge to Beef Australia Ltd.

Supplied by the Proponent

Public Liability

The Proponent shall hold a current public liability policy of insurance on terms acceptable to Beef Australia Ltd and with an insurer acceptable to Beef Australia Ltd. The public liability policy of insurance shall be for a minimum amount of \$20,000,000 for any one occurrence, and in the aggregate for products liability from an insurer(s) acceptable to Beef Australia Ltd.

Product Liability

The Proponent shall hold a current product liability policy of insurance on terms acceptable to Beef Australia Ltd and with an insurer acceptable to Beef Australia Ltd. The product liability policy of insurance shall be for a minimum amount of \$20,000,000 in the aggregate.

Workers Compensation

The Proponent shall hold a current workers compensation policy, or equivalent, to the satisfaction, for all staff and workers including all voluntary workers.

Other Insurance

The Proponent shall provide certificates of currency for public liability, products liability and workers compensation insurance, issued by the insurer (not the Broker), with any offer submitted to Beef Australia Ltd. The certificate for public liability must include a 'business description' which includes all the activities of the Proponent and also must disclose the policy deductible or excess.

Indemnity

The Proponent must indemnify Beef Australia Ltd against all claims and all losses, costs liability and expenses incurred by Beef Australia Ltd, arising wholly or in part from an act or omission of the Proponent or its employees, agents or subcontractors.

Included Services

All items, resources, equipment, personnel, consumables etc. as listed under Inclusions.

The Proponent must also indicate the employment award or other industrial instrument that it uses to remunerate its staff.

Please note that Beef Australia Ltd looks favourably on organisations that uphold an environmentally friendly and sustainability policy.

Health and Safety Requirements

The Proponent, if appointed, must always, identify, comply with and exercise all necessary, duties and precautions for the health and safety of all persons including the Proponent's employees, subcontractors, subcontractor's employees, employees of the Beef Australia Ltd and other persons who may be affected by the delivery of Beef Australia's requirements.

In this regard, the Proponent must always be aware of and discharge its obligations under the Work Health and Safety Act 2011 (Qld) and any other applicable legislation.

Local Employment

Beef Australia 2027 is a regional event that encourages opportunities for local industry and residents of Central Queensland. The successful Proponent will be encouraged to use local partners, subcontractors, local residents and community groups for temporary and permanent labour opportunities.

Supplied by Beef Australia Ltd

- 1) Public Liability Insurance for the Event;
- 2) Property Insurance for items supplied by them.

Disqualification

Any Proponent may be disqualified from the Quoting process who:

- a) is bankrupt or is being wound up, whose affairs are being administered by the court, who has entered into an arrangement with creditors or who is in any analogous situation arising from a similar procedure under national laws and regulations;
- b) is the subject of proceeding for a declaration of bankruptcy, for an order of compulsory winding-up or administration by the court or for an arrangement with creditors or is the subject of any other similar proceedings under national laws or regulations;

- c) has been guilty of grave professional misconduct proven by any means which the contracting authorities can justify.

Performance Expectations

The successful Proponent must adhere to the following performance expectations:

- Only courteous, conscientious, and experienced personnel shall be engaged to provide, and deliver shuttle bus services for Beef 2027;
- All services should be executed discreetly and with total courtesy to patrons and others at all times;
- All personnel must deliver a high level of customer service and demonstrate superior communication skills;
- Contractor management and staff understand and agree to any Beef Australia Ltd confidentiality agreements;
- Staff respond positively and promptly to requests made by Beef Australia Ltd for provision of services;
- All personnel are to be adequately supervised at all times;
- All personnel are to be dressed in the appropriate uniform when on duty to establish their presence and project a tidy and professional image;
- Any special instructions or duties canvassed by participants of Beef Australia 2027 (Trade Fair exhibitors, campers, caterers etc.) are to be reported to the Beef Australia Operations Manager immediately and must not be charged to Beef Australia Ltd. Beef Australia Ltd shall not be liable for any services rendered outside the scope of services or not previously arranged by a duly authorised manager of Beef Australia Ltd.

Code of Conduct

The successful Proponent/s and their staff must adhere to Beef Australia's Code of Conduct which is supplied alongside this Request for Quote.

Right to Negotiate

During the evaluation process, Beef Australia Ltd may negotiate with Proponents to vary their Quotes either on the grounds of technical capability, cost, effectiveness or matters relating to the combination of one part of the Quote with another part of the Quote.

Beef Australia Ltd, at its absolute discretion, may:

- Use any relevant information obtained in relation to a Quote (through this request or independent inquiry) in the evaluation of Quotes;
- Enter into negotiations or discussions with any one or more Proponents and/or seek clarification or additional information from any Proponent;
- Separate one or more required services into separate job lots.

If Beef Australia Ltd enters into negotiations or discussions or seeks clarification or additional information from any Proponent, Beef Australia Ltd may award the contract to that Proponent even though it has not entered into negotiations or discussions or sought clarification or additional information from any or all of the other Proponents.

Beef Australia Ltd may shortlist Proponents at any time during the evaluation process. If it does so, Proponents will be advised if they have been shortlisted, and may be invited to provide further information on their Quote to Beef Australia Ltd or to participate in any further process.

Beef Australia Ltd does not warrant any minimum volume of work for the selected Proponent.

Formation of a Contract

The successful Proponent will be required to enter into Beef Australia's Goods and Services Agreement, a copy of which is attached to this Request for Quote. Each Proponent must review the Agreement and, when submitting its Quote, clearly identify and fully detail any proposed departures from, qualifications to, or amendments to its terms and conditions. Any terms not expressly identified as a departure will be taken to have been accepted by the Proponent.

The final agreement may incorporate any departures expressly accepted by Beef Australia, together with any clarifications, requirements or variations agreed in writing during the Quote evaluation and negotiation process.

APPENDIX 1 - SCOPE OF REQUIREMENTS

Park and Ride

Please see the below **draft route plans** for the Park and Ride service we will be providing for the Beef 2027 event. The Park and Ride Service will operate as follows:

- **SOUTHERN ROUTE CATTLE CAMPGROUNDS**
0500 – 0900 & 1500 – 1930 Saturday 1st May – Sunday 2nd May
0500 – 0730 Monday 3rd May – Friday 7th May 2027
- **SOUTHERN ROUTE FULL SERVICE**
0730 – 23.30 Monday 3rd May – Friday 7th May 2027
- **NORTHERN ROUTE FULL SERVICE**
0730 – 23.30 Monday 3rd May – Friday 7th May 2027

If you could please provide a quote for the shuttle service as per the plan with reference to the following.

- We would like to provide at least 1 bus **on the Northern Route only** with disability/wheelchair access (1 wheelchair per bus would be acceptable. This service would be advertised as wheelchair accessible leading up to the event with Stocklands being the pick-up point for wheelchair access due to the parking facilities and concrete foundations compared to park stops with grass).
- The buses are required to be a standard coach size
- Draft Timetable attached, updated from 2024

Proposed Route 1 (Southern Route)

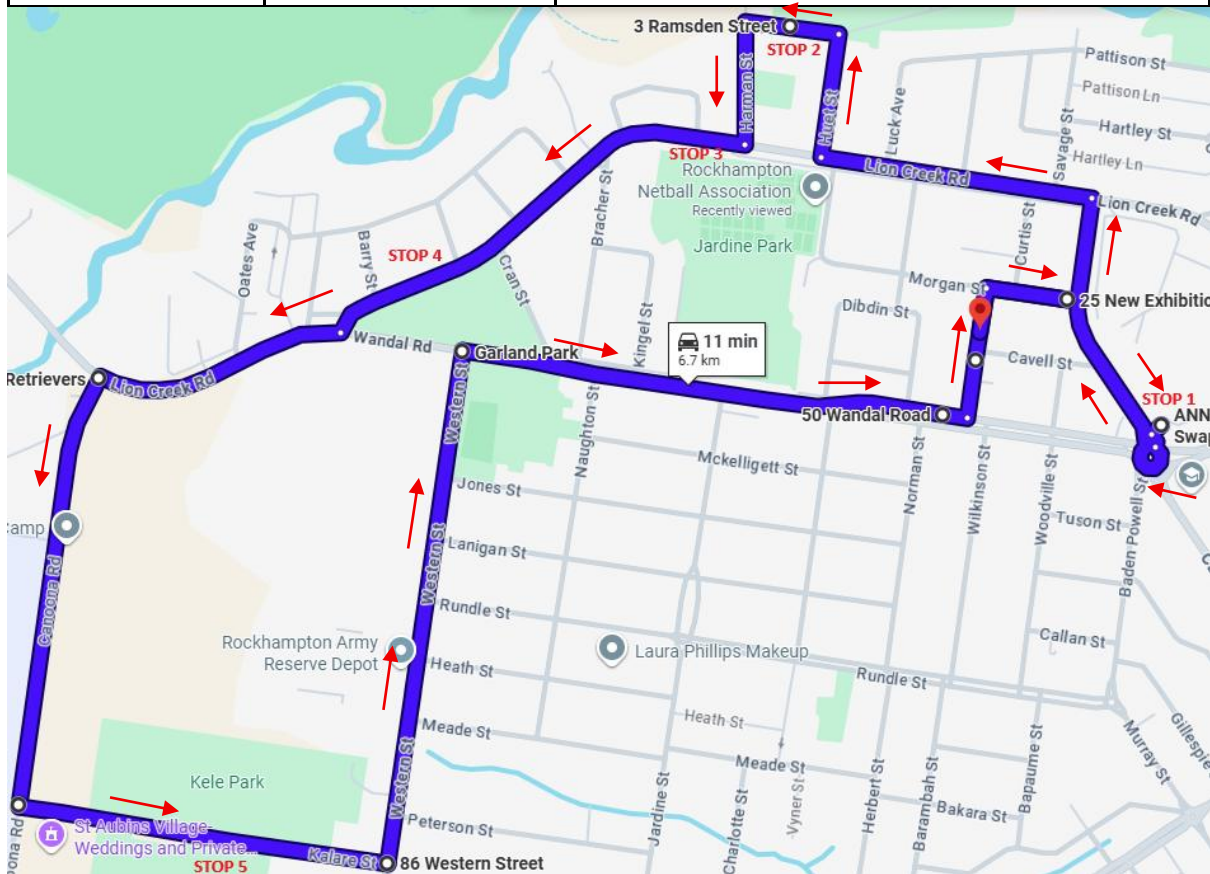
This route will operate South of the Fitzroy River. This service will connect Beef 2027 patrons with the Ski Gardens (Camping & Schools Camping), Jardine (Cattle Camping), Anderson (Cattle Camping), Kele Park parking, and Gate 1 Entry.

The shuttle route will operate anti clockwise and cover Sir Raymond Huish Drive, Lion Creek Road, Wandal Road, Ramsden Street, Western Street, Kalare Street, Canoona Road, Campbell Street and North Street (in this order).

Shuttles will need to run continuously every 15-20 minutes pending traffic.

Additional Requirements to 2024: The Table rows highlighted in blue are additional requirement to the 2024 scope. In 2027, we would like to run a shuttle between the Showgrounds and the two Cattle Campgrounds on the Saturday (1st May) & Sunday (2nd May) between 5.00 am – 9.00 am and again between 3.30 pm – 7.30 pm. One shuttle on a continuous loop is sufficient. Further, in addition to the standard event shuttle service during event week, we need to run one Shuttle between stops 1, 3 and 4 between the hours of 5.00 am and 7.30 am, at which point the full-service shuttle commences.

Date	Shuttles & Times	Drop Off/Pick Up
Saturday May 1 st – Sunday May 2 nd	1 x Shuttle 0500 – 0900 & 1530 - 1930	Stop 1 – Rockhampton Showgrounds Gate 1 Bus Zone, New Exhibition Road, Wandal
		Stop 3 – Jardine Park (North), Lion Creek Rd
		Stop 4 – Existing QConnect Bus Stop Anderson Park, Lion Creek Road
Monday May 3 rd – Friday May 7 th	1 x Shuttle 0500 - 0730	Stop 1 – Rockhampton Showgrounds Gate 1 Bus Zone, New Exhibition Road, Wandal
		Stop 3 – Jardine Park (North), Lion Creek Rd
		Stop 4 – Existing QConnect Bus Stop Anderson Park, Lion Creek Road
Monday May 3 rd – Friday May 7 th	2x Shuttles 0730 – 1800	Stop 1 – Rockhampton Showgrounds Gate 1 Bus Zone, New Exhibition Road, Wandal
		Stop 2 – Ski Gardens, Ramsden Street, Wandal
		Stop 3 – Jardine Park (North), Lion Creek Rd
	1x Shuttle 1800 - 2330	Stop 4 – Existing QConnect Bus Stop Anderson Park, Lion Creek Road
		Stop 5 – Kele Park (North), Kalare Street



Proposed Route 2 (Northern Route)

This route will operate the same as Beef 2024, North and South of the Fitzroy River. This service will connect Beef 2027 patrons with Gate 1, Archer Street Train Station, opposite Leichardt Park and Rockhampton Stockland Shopping Centre. This route will cover Campbell Street, Bruce Highway, High Street, Musgrave Street, Queen Elizabeth Drive, Fitzroy Street, Bolsover Street, and Archer Street (In this order).

Shuttles will run continuously every 20 minutes pending traffic.

Date	Shuttles & Times	Drop Off/Pick Up
Monday May 3 rd – Friday May 7 th	2x Shuttles	Stop 1 – Beef Australia Gate 1, Campbell Street
	0730 – 1800	Stop 2 – Rockhampton Stockland Shopping Centre, High Street
	1x Shuttle 1800 – 2330 *Note disability/wheelchair access requirements	Stop 3 – Opposite Leichardt Park, Intersection of Cambridge Street & Campbell Street



Yeppoon Shuttle

Given the number of Event patrons who stay in Yeppoon during the Event, Beef Australia invites proposals from suitably experienced and qualified Proponents to provide a return ticketed bus service between Yeppoon and the Rockhampton Showgrounds from Monday 3rd May to Friday 7th May 2027.

Proponents must propose suitable Yeppoon pick-up and drop-off locations, including any en-route collection points, and detail the proposed daily departure and return times, journey duration, service frequency, minimum and maximum passenger numbers, vehicle type and capacity, accessibility arrangements, and the arrangements for loading and unloading patrons at the Event.

Proposals should include services timed to support both daytime attendance and evening Event programming and must clearly identify how many daily departure or return services are proposed.

Proponents must nominate all ticket prices, booking fees, surcharges and other passenger charges, specify any minimum patronage or financial threshold required for a service to proceed, and state the date by which each service will be confirmed or cancelled.

Unless otherwise agreed in writing, the successful Proponent will be responsible for operating and managing its own booking and payment system, issuing tickets and passenger communications, handling customer enquiries, changes, cancellations and refunds, maintaining passenger manifests, and complying with all applicable transport, licensing, road safety, fatigue-management, work health and safety, accessibility, employment, insurance and privacy requirements.

The Proponent must also detail relief and contingency arrangements, spare vehicle availability, procedures for responding to delays, breakdowns, traffic disruption or other service interruptions, and the principal operational contact available throughout the service period.

Beef Australia may promote the approved Yeppoon service through its website and other Event communications, including links directing patrons to the supplier's booking platform; however, Beef Australia does not guarantee any minimum level of patronage, bookings or revenue.

Proponents must identify any information, approvals, parking or stopping permissions, promotional support or other assistance required from Beef Australia, provide details of relevant experience and proposed service performance standards, and clearly state all assumptions, exclusions, qualifications and departures from this scope and from Beef Australia's Goods and Services Agreement in their Quote.

Other Shuttle Services

Beef Australia invites proposals from suitably experienced and qualified Proponents to provide ticketed coach services to and from Rockhampton for Beef Australia 2027 from regional and metropolitan centres, which may include Gladstone, Mackay, Emerald and Brisbane.

Proponents may submit proposals for one or more origins and must clearly identify the services included in their Quote.

Each proposal must detail the proposed origin and en-route collection points, operating dates, departure and return times, journey duration, minimum and maximum passenger numbers, vehicle type and capacity, accessibility arrangements, luggage provisions, driver and fatigue-management arrangements, contingency vehicles and drivers, cancellation and refund terms, and the process for responding to delays, breakdowns or service disruptions.

Proponents must nominate all ticket prices, booking fees, surcharges and other passenger charges, specify any minimum patronage or financial threshold required for a service to proceed, and state the date by which each service will be confirmed or cancelled.

Unless otherwise agreed in writing, the successful Proponent will be responsible for operating and managing its own booking and payment system, issuing tickets and passenger communications, handling customer enquiries, changes, cancellations and refunds, maintaining passenger manifests, and complying with all applicable transport, licensing, road safety, work health and safety, accessibility, employment, insurance and privacy requirements.

Beef Australia intends to nominate one or more preferred suppliers and may promote approved services through its website and other event communications, including links directing patrons to the supplier's booking platform; however, Beef Australia does not guarantee any minimum level of patronage, bookings or revenue.

Proponents must identify any information, approvals, promotional support or other assistance required from Beef Australia, provide details of relevant experience and proposed service performance standards, and clearly state all assumptions, exclusions, qualifications and departures from this scope and from Beef Australia's Goods and Services Agreement in their Quote.

Promotional Bus Wrapping

Beef Australia invites proposals from suitably experienced and qualified Proponents for promotional opportunities to be featured on the Park and Ride shuttle buses.

Beef Australia is seeking detailed proposals outlining options such as bus wrapping, magnetic fixtures or other alternatives which it may consider for the promotion of the Event, or event partners.

The objective is to deliver high-quality, durable and visually consistent mobile advertising that promotes the Event or its partners, while protecting the vehicles and complying with all legal, operator and manufacturer requirements.

It is preferred that proposals are for a full turn-key service wherein the Proponent will facilitate and co-ordinate production, supply, installation, maintenance and removal of promotional bus wraps, magnets or alternate products for Beef 2027.

Beef Australia will facilitate provision of any required artwork and designs to comply with the specifications notified by the Proponent.

Pricing Requirements

Prices must be fixed, fully inclusive and itemised, with GST shown separately. Beef Australia will develop and supply the artwork; accordingly, design and creative development are not to be included unless separately requested. Proponents must provide:

- any vehicle inspection, measurement, template or technical artwork-check costs;
- production, printing, vinyl, laminate and finishing costs for each bus and each permitted wrap option;
- installation costs per bus, including preparation, vehicle movements, travel, freight, equipment, supervision and waste disposal;
- any bus company administration, coordination or facilitation fee;
- removal, adhesive cleaning and vehicle reinstatement costs per bus;
- accelerated production, weekend or after-hours work, standby, rescheduling and aborted appointment charges;
- optional pricing for full wrap, partial wrap, nominated panels and approved window graphics;
- payment milestones; and
- all assumptions, exclusions, provisional allowances, escalation provisions and circumstances that may result in additional charges.

Timeframes and Deadlines

Proponents must provide a complete program working backwards from the Event dates. The program must identify firm lead times, approval periods, dependencies and the latest date for each action by Beef Australia, the Proponent and the wrapping / magnet provider. At a minimum, the proposal must state:

Required program information	Proponent response
Date vehicle details, photographs and artwork templates will be provided	Nominate date and any prerequisites.
Deadline for Beef Australia to submit final artwork	Nominate latest date and required file specifications.
Technical review and proof approval period	Nominate turnaround time and approval process.
Production lead time	Nominate business days from final approval.
Installation dates and duration	Nominate available dates, location, hours, vehicle downtime and daily capacity.
Park and Ride operational dates	1 st May – 8 th May 2027
Defect rectification	Nominate response and rectification timeframes.
Wrap removal	Nominate notice period, removal duration and final completion date.

The Proponent must also identify vehicle availability constraints, weather or temperature dependencies, shutdown periods, approval risks and any other matter that could affect the program. Any accelerated, weekend or after-hours option must be separately identified and priced.

APPENDIX 2 – SUPPORTING MATERIALS

Proposed Timetable (Park and Ride)

[Link Proposed Park and Ride Timetable](#)

Beef Australia Goods and Services Agreement Terms and Conditions

[Link Goods and Services Terms and Conditions](#)

Beef Australia Supplier Code of Conduct

[Link Supplier Code of Conduct](#)